

Town of Dunkirk Comprehensive Plan

Minutes of Steering Committee Meeting 4

September 24, 2014

In attendance:

Vince Vecchiarella
Jay Warren
Craig Lyford
Scott Pagano
Shari Miller
Juan Pagan
Ryan Mourer
Jean Crane, Town of Dunkirk
Richard Purol, Town of Dunkirk

Jane Rice, EDR
Connie Sowards, MRB Group

Excused:
Diana Smith, MRB Group
Chris Penfold

Vince Vecchiarella opened the meeting with the Pledge of Allegiance.

Connie Sowards, MRB Group told the committee that Pat Nicoletta from MRB Group is working with the personnel from the City of Dunkirk on the collection of data for the infrastructure assessment. The committee requested some additional information on exactly what is included in this assessment. Some of the questions involved utilities, both the current status and what the future might hold. Connie and Jane discussed the sizable group of maps distributed in one of the earlier meetings that answered many of the questions of the current status. The infrastructure assessment will address the feasibility of expansion of utilities. Connie will provide additional data on the assessment progress.

Jane walked the committee through the demographics with considerable discussion, questions, and amendments suggested. Jane will make the recommended changes and send to the committee. She also shared that the demographics will be thoroughly explained in the final report of the Comprehensive Plan.

The draft survey was distributed and discussed at length. After agreement was reached on changes, it was decided that the revised survey would be sent back out to the committee no later than Friday, September 26th and further, the committee agreed to review over the weekend and return with final approval by Monday, September 29th. with any additional revisions.

Jane and Connie led a discussion about future dates for survey mailing, return date, the first charette and next committee meeting.

Dates:

October 10th – Survey will be sent out and available on website for downloading. This is contingent upon the number of revisions requested after committee review)

October 13th – Residents start receiving surveys

October 27th - Cut off date for survey submission

November 12th – First Charette held at JCC @ 6PM – Committee to meet at 5:30 PM at JCC

No December meeting

Jay Warren agreed to be acting Steering Committee Chairman until a new one could be decided on.